



## OFFICE OF PUBLIC INSTRUCTION

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Linda McCulloch  
Superintendent

October 13, 2005

TO: IDEA Part B Authorized Representatives

FROM: Pat Reichert, Data Manager  
Division of Special Education

RE: Changes to the Upcoming December 1, 2005, Child Count

**IMPORT SPECIFICATIONS:** Enclosed is a document with Import Specifications for those school districts and cooperatives that will be importing their Child Count data. If you are importing, **PLEASE MAKE SURE THESE SPECIFICATIONS ARE PASSED ON TO THE INDIVIDUALS IN YOUR AGENCY WHO WILL MAKE THE IMPORT CHANGES.**

As of this date, I have not received a finalized report from the U.S. Department of Education, Office of Special Education Programs (OSEP), for the December 1, 2005, Child Count. However, there are changes and I believe it's better to get those draft changes out to you even though there may be additional changes before December. As you read through this memo and the enclosed documents, please keep in mind that all changes are still in draft format. If there are any changes to the information in this memo or the documents enclosed when the final reports are released by OSEP, I will get those changes out to you as soon as I have them.

Listed below are the DRAFT changes to the Child Count data collection for this year. If a field is not listed, the field has not been changed.

Limited English Proficient (LEP) Status - This is a new reporting requirement for Child Count. You will now be required to report LEP status of all students with disabilities who are reported in Child Count. In the Web application, this will be a check box; if the student is LEP, check the box, if not, skip over it.

Setting of Service Codes - There has been a complete revision of the setting of service codes to be used in the December 1, 2005, Child Count (see setting of service codes and definitions changed subst combined, and facilities and fo

The codes for setting codes (of time spent in code definition

**November 1, 2005**

**Please note that the draft setting of service codes referred to in this memo will not be used for the December 1, 2005, Child Count. Please refer to the Follow-up memo of November 1 for updated information on Setting of Service Codes.**

Because of these changes to setting of service codes, the setting of service field will be blank in the Web application (and also on the paper reports you print out) and will require that a setting of service code be entered for each student that is listed on the data entry screen (or paper report). Please read the setting of service code definitions carefully. All students reported under Child Count this year must be reported under these new codes. I apologize for the short notice on these new codes and realize that the codes for ages 3-5 will be difficult to determine. However, please do the best you can to report accurate placements for these students.

Disability Code of CW (Child with Disabilities) – The disability code CW (child with disabilities) is in the process of being replaced with the disability code DD (developmental delay). Changes to Administrative Rule 10.16.3010 (Criteria for Identification of a Child with Disabilities Ages 3-5) will go into effect on October 28, 2005. The rule uses the term “Developmental Delay” (DD) instead of “Child with Disabilities” for students ages 3-5 (see enclosed notice of rule change). For reporting purposes, any student who is 5 years of age or younger on December 1, 2005, and has been identified as CW by the Child Study Team, will still be reported on Child Count as CW, and may continue to be reported as CW until the student either turns age 6 or a new Child Study Team identifies the student under another disability code. Any preschool child aged 3-5 who is newly identified after October 28, the effective date of the rule change must be reported as DD.

Transition Service Codes - Transition services information is no longer being collected in Child Count. In order to satisfy federal reporting requirements, some of the required data will be collected through the OPI compliance monitoring process. In addition, there are some post-school outcomes data requirements that will be collected through a different data collection process. This data will not be a part of our system until school year 2006-2007. We will keep you informed as this data collection develops.

As in the past, you will be notified when data can be accessed through the Special Education Data Collection Web application for the December Child Count. We anticipate that the application will open for data entry on December 1, 2005.

Please let me know if you have questions.

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cc: Project Directors

Enclosures